

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: DEPARTMENT OF AVIATION (EL PASO INTERNATIONAL AIRPORT)

AGENDA DATE: JUNE 25, 2013

CONTACT PERSON/PHONE: MONICA LOMBRANA, DEPARTMENT OF AVIATION DIRECTOR, 780-4793
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Manager for Department of Aviation be authorized to exercise the City's option to extend current Contract 2010-242 Coal-Tar Pavement Sealer (Airport Grade) to SYH, LLC dba SealMaster-Albuquerque for two additional years estimated total \$233,280.00. The extended contract period will be from August 25, 2013 to August 24, 2015.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Contract 2010-242 was awarded on August 24, 2010 to Coal-Tar Pavement Sealer (Airport Grade) to SYH, LLC dba SealMaster-Albuquerque for an estimated total of \$349,920.00 for a three year contract with an option to extend for two (2) additional years at the same unit price. The initial contract period was from August 24, 2010 thru August 23, 2013. Department of Aviation wants to exercise the option to extend the contract for two years. The approval of this extension would allow for the continual maintenance and upkeep of the runways and taxiways of El Paso International Airport and thereby meeting the Federal Aviation Authority (FAA) requirements.

SELECTION SUMMARY:

Exercising this option would meet the following threshold considerations (i) funds are available; (ii) requirement fills an existing City need; (iii) informal analysis of price indicates the option price is better than available market prices or the most advantageous offer due to pricing be held at 2010 price point; and (iv) Vendor's performance meets or exceeds a "11" performance rating. Based upon our evaluation of above factors Purchasing Division recommends exercising the available option.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Council awarded Contract No. 2010-242 [Coal-Tar Pavement Sealer (Airport Grade)] to SYH, LLC dba SealMaster-Albuquerque on August 24, 2010.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

562-62050-3000-531210

INVENTORY PURCH-MAT AND SUPPLIES

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Name

Signature

Date

**COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **JUNE 25, 2013.**

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract No. 2010-242 (Coat-Tar Pavement Sealer (Airport Grade)) to SYH, LLC dba SealMaster of Albuquerque, NM for two (2) additional years pursuant to the provisions of an award approved by the City Council on August 24, 2010. The extended contract period will be from August 24, 2013 to August 23, 2015.

Department:	Department of Aviation (El Paso International Airport)
Award to:	SYH, LLC dba SealMaster Albuquerque, NM
Option to Extend:	One [of One]
Annual Estimated Award:	\$116,640.00
Total Estimated Award:	\$233,280.00 (2 year)
Account No.:	562-62050-3000-531210
Funding Source:	Inventory Purchase – Material and Supplies
District(s):	All

This is a Low Bid, supplies contract.

MOTION
AUGUST 24, 2010

Motion made, seconded, and unanimously carried to **APPROVE** the award of Solicitation No. 2010-242 [Coal-Tar Pavement Sealer (Airport Grade)] to SYH, LLC dba SealMaster-Albuquerque for a three year initial term estimated award of \$349,920. Total estimated award for the five year award is \$583,200.

Department:	Aviation
Award to:	SYH, LLC dba SealMaster-Albuquerque Albuquerque, NM
Items:	All
Option to Extend:	Two Years
Annual Estimated Amount:	\$116,640
Initial Term Estimated Award:	\$349,920 (3 years)
Total Estimated Award:	\$583,200 (5 years)
Funding Source:	Airport Operating Funds

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

Financial Services, Purchasing Division, and Aviation Department recommend award to the sole bidder as indicated.

Richarda Duffy Momsen, City Clerk

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SERVICE SOLUTIONS SUCCESS

Seven (7) Factor Option Memo



To: Financial Services – Purchasing Division

From: Monica Lombrana, Director of Aviation,


Authorized Signature

Subject: Seven (7) Factor Option

Date: June 25, 2013

Re: Solicitation No. 2010-242 Coal-Tar Pavement Sealer (Airport Grade)

Department of Aviation) recommends authorizing the Option to Extend Coal-Tar Pavement Sealer (Airport Grade) for 2 years for the purchase of Coal-Tar Pavement Sealer (Airport Grade). Exercising this option would meet the following threshold considerations:

1. Are funds available for this Option to Extend?

Yes. 562-62050-3000-531210

2. Does the Requirement covered by this option fill an existing need of the City?

Yes

3. Is the option price better than the current available market price?

Yes

4. Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer?

Yes

5. Does the attached Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better?

Yes

6. Is the vendor currently under debarred status as per System for Award Management (SAM) www.sam.gov?

No

7. Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form?

No

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Cortney Carlisle Niland

City Manager
Joyce A. Wilson



EL PASO INTERNATIONAL AIRPORT

